

## Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

Monday, November 26, 2018

Board President Marlane Anderson called the regular monthly meeting to order at 7:00 p.m.

Administrators present: Superintendent Jeff Arzt, Jr./Sr. High School Principal Rick Dobbs, ECH-6<sup>th</sup> Gr. Principal Corey Peterson, Finance Administrator Kim Bobo. Board Members present: Shane Zeman, Terry Blaken, Becky Whalen, Rick Paisley, Kim Sacia and Kathy Dunn. All who were present then stood for the Pledge of Allegiance.

Motion by Zeman, second by Blaken to approve the minutes from last month's meeting. Motion carried 6-0.

**Correspondence:** None

**Administrator's Report:** A new, federal school report card will be released on December 6, 2018. This rates districts based on current ESSA law.

Mr. Arzt observed both principals at recent staff meetings and commended both for conducting such positives meetings. Teacher leaders attended WOW training and shared the information they learned with the other staff members.

Student involvement in extra-curricular activities is very good! Currently we have 124 out of 219 9-12<sup>th</sup> grade students participating in some form of extra-curricular activity. Add FFA to the mix and there is 186 out of 219.

School board convention is January 23-25. Please let Mr. Arzt know soon if you would like to attend so reservations can be made.

The sale of the Mindoro building is completed and the Melrose building sale is expected to be finalized tomorrow (11-27-18).

Head football coach Tory Lockington would like to come to next month's board meeting to discuss the need for new equipment for the program.

**Open Forum:** Cody Arnold discussed purchasing wireless controllers for our scoreboards along with the overlays for sporting events. Board action will be taken at next month's meeting. A community member approached Kim Sacia and requested information about holding a lock-in for Prom this year and if board approval was needed or whether it should go through the high school principal. Mr. Arzt stated that it should be set up with the high school principal.

**Finance:** Review of the expenditures and receipts through October. Motion by Whalen, second by Paisley to approve the check summary & vouchers in the amount of \$1,014,966.18. Motion carried 6-0.

### Other Business

1. Mr. Arzt reviewed the 2017-18 district report card and noted that the district 'meets expectations' with an overall score of 71.1. The individual buildings were then reviewed by Principals Corey Peterson & Rick Dobbs. The Mindoro Elementary scored a 78/Exceeds Expectations and the Melrose building scored a 67.7/Meets Expectations. The high school had a score of 64.7/Meets Expectations. The configuration for the 18-19 report card will change due to the restructuring of grade levels (ECH-6<sup>th</sup> grades and 7-12<sup>th</sup> grades).
2. District Security Assessment: A building walkthrough conducted recently by several staff members found areas that need to be improved on in terms of school safety. Improved signage directing visitors to offices & fencing around the ECH playground were mentioned

along with creating rally & reunification points in the event they are needed. Installation of several cameras in a variety of different areas has already occurred through the school safety grant.

3. District Emergency Drills: A report must be given to the board annually. Both Mr. Peterson & Mr. Arzt reports were for the 17-18 school year and evacuation routes for high school students was constantly changing due to the construction. Communication between construction manager and Mr. Arzt allowed for smooth transitions.
4. Construction project finances are slowly winding down. Projects are wrapping up and final bills are coming in.
5. A motion was made by Whalen, second by Paisley to gift the following properties to the Village of Melrose and authorize President Marlane Anderson and Clerk Kathleen Dunn, to execute any and all contracts and documents necessary to effectuate the transfer of this property. **Playground parcel:** Lot One of Jackson County Certified Survey Map No. 4084 as recorded in Volume Seventeen of Surveys, page 296, Document No. 392803; being a part of the Southeast Quarter of the Northeast Quarter of Section Eight, Township Nineteen North, Range Five West, Jackson County, Wisconsin. **Extension of 3<sup>rd</sup> Street:** Outlot One of Jackson County Certified Survey Map No. 4085 as recorded in Volume Seventeen of Surveys, Page 298, Document No. 392804; being a part of Block N of Young's Addition to the Village of Melrose, located in the Southeast Quarter of the Northeast Quarter of Section Eight, Township Nineteen North, Range Five West, Jackson County, Wisconsin. **Bus parking lot parcel:** Lot Five of Block 'C' of Wachter's Addition to the Village of Melrose, Jackson County, Wisconsin, except the South 60 feet thereof. **Mindoro parking lot:** Lot 2 of Certified Survey Map, Volume 17, Page 128, Document No. 1717426 to the Town of Farmington and authorize President Marlane Anderson and Clerk Kathleen Dunn, to execute any and all contracts and documents necessary to effectuate the transfer of this property. Motion carried 6-0.
6. Motion by Dunn, second by Sacia to approve the request for early graduation (at end of first semester) for Chasadie Jones. Motion carried 6-0.
7. Motion by Sacia, second by Whalen to approve the change of date & time for the December board meeting since the regular meeting date falls on Christmas Eve. The new date & time will be Wednesday, December 19, at 6:00 p.m. Motion carried 6-0.
8. Motion by Blaken, second by Zeman to deposit revenue from the sale of the district properties and contents to Fund 49. Motion carried 6-0.
9. Motion by Dunn, second by Sacia to approve the 2019-2020 school year calendar. Motion carried 6-0.
10. A video was shown describing what ACE (Adverse Childhood Experience) is and the need for a Trauma Informed Care Coordinator in our district. This position would cost approximately \$5,000 per year. By working with students, teachers, and the community in a caring positive manner, the goal is to have positive outcomes for students with multiple ACE indicators. Motion made by Sacia, second by Paisley to hire a Trauma Informed Care Coordinator. Motion carried 6-0.
11. Motion by Zeman, second by Blaken to hire Jenni Windsor as the cheerleading advisor for the winter sports season. Motion carried 6-0.
12. Motion by Blaken, second by Sacia to hire Chris Radcliffe and the C-Team Girls basketball coach. Motion carried 6-0.
13. Motion by Dunn, second by Paisley to approve the resignation of Pam Smetana as the Forensics coach. Motion carried 6-0.
14. Motion by Whalen, second by Sacia to hire Brianna Gilboy as Forensics coach. Motion carried 6-0.

15. Motion by Paisley, second by Dunn to accept \$2,500 from the Lunda Charitable Fund, Inc. towards the purchase of armband heart monitors, art drying rack, ukulele storage rack and multi-functional book stand. Motion carried 6-0.
16. Motion by Sacia, second by Blaken to adjourn at 8:30 p.m. Motion carried 6-0.

Michelle Murray  
Recorder of Minutes