

Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

Monday, July 23, 2018

Board President Marlane Anderson called the regular monthly meeting to order at 7:00 p.m.

Administrators present: Superintendent Jeff Arzt, Jr/Sr. High School Principal Rick Dobbs, Finance Administrator Kim Bobo. Board Members present: Rick Paisley, Shane Zeman, Terry Blaken, and Kathy Dunn. All who were present then stood for the Pledge of Allegiance.

Motion by Blaken, second by Dunn to approve the minutes from last month's meeting as presented. Motion carried 4-0.

Correspondence: None

Administrator's Report: Mr. Arzt and Mr. Dobbs attended the wake for Erin Smith, a student who passed away last week from injuries sustained in a UTV accident. Please keep her family in your prayers.

The district received a School Safety Grant in the amount of \$59,316. These monies will be used to purchase 3M film for entrance doors, security cameras & software, door alarms and first aid kits for classrooms. Some staff members attended ALICE training and will be able to train our staff in the future.

Bridging Brighter Smiles (formerly Smiles 4 Life) reported that 38 students enrolled in the 17-18 school year and received screenings and dental cleanings, fluoride treatments and sealants. This is a wonderful program and will be back again in the 18-19 school year.

Our official paper for district notifications has been the Jackson County Chronicle but it has been more difficult reaching them for district happenings. Mr. Arzt will reach out to them but is possibly considering a change to the Banner Journal.

The district received a portion of the Peer Review Mentoring grant that was written by the Black River Falls school district. Our district has written the grant in the past. These monies will be used to provide support to peer review & mentoring.

Jackson County Sherriff Duane Waldera will meet with the county school district superintendents to discuss the continuation of a school resource officer with the schools. This officer has made a positive impact on students and the districts.

Mr. Arzt introduced Lesley Thompson to the board members. She is our new athletic director and currently works in the high school library.

Open Forum: Marlane Anderson asked for a community member if the district has a National Honor Society. We currently do not but can look into starting the program in the future if there is enough interest expressed.

Finance: Review of the expenditures and receipts through June. There were no budget changes. Motion by Dunn, second by Blaken to approve the check summary & vouchers in the amount of \$5,886,391.58. Motion carried 4-0. There was also discussion about discontinuing the Junior High magazine fundraiser. Most of the sales come from the 6th grade class and they will be grouped in with the elementary building and activities.

Other Business

1. The district expects to see an increase in the fund balance after the 17-18 fiscal year is completed.
2. The district anticipates a balanced budget for the 18-19 fiscal year.
3. Annually, the district needs to report the number of students where Crisis Prevention Intervention (CPI) was used. For the 17-18 school year there nine incidents with three different students
4. The campus construction continues to move forward. There has been a lot of activity over the weekend not only with the construction workers but our custodial staff has been busy waxing floors in the new elementary addition.
5. Motion by Zeman, second by Blaken to approve the high school handbook changes for 18-19. These changes include new starting time schedules and minor changes to dress code and course options for students. Motion carried 4-0.
6. As part of the school safety grant, the district is required to have a visitor policy established. The first reading of this policy was at tonight's meeting. No action was taken. In general the policy states that students will be brought to or directed to report to their respective school office when a parent is picking their child up. Visitors will be required to sign in and will receive a visitor badge to be worn while they are in the building.
7. Motion by Zeman, second by roll call vote to adjourn to Executive Session to consider employment, promotion, compensation or evaluation of personnel at 7:40 p.m.
8. Motion by Dunn, second by Paisley to reconvene to Open Session at 8:07 p.m. Motion carried 4-0.
9. Motion by Zeman, second by Paisley to approve a .37/per hour increase for support staff, a 2.50% total package increase for Administration (not including Jeff Arzt & Rick Dobbs). Also an additional \$5,000 increase to salary after total package increase is calculated to Special Education Director/School Psychologist Marie Sonsalla and Finance Administrator Kim Bobo. Professional staff requests for educational attainment (lane changes) will be honored along with a 2.5% base wage increase. A new salary schedule was presented and accepted. Motion carried 4-0 with Blaken abstaining.
10. Motion by Paisley, second by Blaken to approve the posting of the Curriculum Coordinator and Educational Coordinator/Mentor positions. These were previously done by one person on a limited basis and Mr. Arzt feels that these duties could be handled effectively by two people. Motion carried 4-0.
11. Motion by Dunn, second by Blaken to accept the resignation of Josie Groth as special education aide and Dawn Kaiser as bus driver. Motion carried 4-0.
12. Motion by Dunn, second by Paisley to hire Lindsay Rozek as Title 1 Reading teacher and Terry Nickel as bus driver. Motion carried 4-0.
13. Motion by Zeman, second by Dunn to hire Jamie Koss as the 8th grade volleyball coach and to table the Advisory position. Motion carried 4-0. Interviews were not able to be conducted for the advisory (student council) position prior to tonight's board meeting.
14. A motion to approve John Buswell of Arndt, Buswell & Thorne law office to handle the legal paperwork relating to the sale of the Melrose & Mindoro buildings along with Jon Schuster of Rainbow Realty to market them. Motion carried 4-0. There has been communication between the Village of Melrose, Mark Schlifer and the district regarding easement requests or land requests. Mr. Arzt is meeting with an investment group this week to discuss the possible sale of the building(s).
15. Motion by Paisley, second by Dunn to adjourn at 8:45 p.m. Motion carried 4-0.

Michelle Murray
Recorder of Minutes