

## Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

Wednesday, December 19, 2018

Board President Marlane Anderson called the regular monthly meeting to order at 6:00 p.m. Administrators present: Superintendent Jeff Arzt, Jr/Sr. High School Principal Rick Dobbs, ECH-6<sup>th</sup> Gr. Principal Corey Peterson, Finance Administrator Kim Bobo. Board Members present: Shane Zeman, Terry Blaken, Becky Whalen(arrived immediately after minutes of previous meeting was approved), Rick Paisley, Kim Sacia and Kathy Dunn. All who were present then stood for the Pledge of Allegiance.

Motion by Blaken, second by Paisley to approve the minutes from last month's meeting. Motion carried 5-0.

**Correspondence:** Thank you from the Deb Hoerres family for the memorial gift for her dad. John Schuster also sent a card thanking the district for choosing Rainbow Realty to sell the Melrose & Mindoro buildings.

**Administrator's Report:** Great concert by the 1<sup>st</sup> & 2<sup>nd</sup> grade students last week! *The Holly Jolly Pirates of Pinataville* was a success!

Mr. Dobbs, Mr. Peterson & Mr. Arzt participated in a phone conversation with Confluence Consulting. They help districts with strategic planning & creating mission & vision statements.

A minor addition to student participation that was discussed at last month's meeting. With the addition of Academic Decathlon students, over 80% of our student population participates in at least one activity outside of the regular school day.

The district received the final audit documents for the 17-18 school year. There were no concerns from the auditors (Engelson & Associates). A copy was available for board members to read.

A rep from Chippewa Valley Sports came to look at our current set up for the basketball hoops in the old gym. His recommendation was to replace the entire set up and the reason to do so was the current motor mounts would need to be modified to accommodate the new, heavier backboards.

Wellness Coordinator Mary Sinclair assembled an AED team and will conduct monthly checks and schedule the maintenance of our AED units in the school.

7<sup>th</sup> & 8<sup>th</sup> grade students collected over 577 items during their Christmas Donation Drive to benefit the Jackson County Food Pantry. Shampoo, body wash, hand soap and other personal hygiene items were collected.

All of the schools in the County have agreed to fund a School Resource Officer and are in the process of finalizing the agreement.

Classrooms will be disinfected over Christmas break to help combat the flu bug that has hit recently.

Kudos are due to the high school cheerleaders and their advisor Jenni Windsor. They are doing a fantastic job and have a very positive attitude cheering at our winter events.

Special Education Director Marie Sonsalla will attend next month's board meeting to discuss the possibility of establishing enrollment caps on specific special education programs at the elementary level.

**Open Forum:** None

**Finance:** Review of the expenditures and receipts through November. Motion by Whalen, second by Dunn to approve the check summary & vouchers in the amount of \$2,015,501.13. Motion carried 6-0.

### Other Business

1. Head Football Coach Tory Lockington approached the board and requested to purchase new shoulder pads and girdles for the team. A lot of the equipment has reached or even surpassed the life expectancy. Now until March is the time to purchase in order to get the best deals. Tory will prepare a list of the items needed and report back to Mr. Arzt & the board.
2. High School Spanish teacher Chris Rude asked the board for permission to hold a meeting for parents and students to establish interest for a trip to Spain in 2020. Eligible students would have at least two

- years of Spanish by the time the trip is taken. Motion by Blaken, second by Paisley to allow this meeting to occur. Motion carried 6-0.
3. Motion by Sacia, second by Dunn to table the Annual Immunization report until next month. Motion carried 6-0.
  4. Motion by Whalen, second by Sacia to accept the \$500 donation from Cody Arnold. This money is going towards the wireless scoreboard system. Cody also donated the templates used for the scoreboard. The Melrose Express gave a \$500 donation. A percentage of gas purchases made at the Mel-Min pump are donated back to the school and this quarter they will go to the Academic Decathlon team. Finally a \$3,000 donation from the Christopherson family in memory of their mother Carol, will be used to purchase a lighting system in the gym and a Bluetooth sound system in the weight room. The district is very appreciative of these generous donors! Motion carried 6-0.
  5. Another huge thank you to Ashley's Angels & Co-Op Credit Union. Ashley's Angels helped four families with food and gifts for the holiday season. Co-Op Credit Union donated hats, mittens and gloves for student use collected at the local branches.
  6. There was discussion to change the school sign located in front of the high school to read 'Melrose-Mindoro School District' vs. 'Melrose-Mindoro High School' since we are located at one location now. There was also discussion of changing the sign to a high definition/wireless display but no action will be taken at this time.
  7. Motion was made by Zeman, second by Dunn to approve the modified student schedules for three senior students. Motion carried 6-0.
  8. Mr. Arzt provided a demonstration of our video/camera system. Most, if not all, of the cameras were purchased with the school safety grant money and have already proven to be a great investment.
  9. Motion by Dunn, second by Zeman to approve the School Emergency Plan. Motion carried 6-0. The Melrose-Mindoro Emergency School Plan is a set of guidelines and procedures for dealing with existing and potential student and school incidents. The plan outlines and organized, systematic method to mitigate, prevent, prepare for, respond to, and recover from incidents. The main points of the plan were to create rally and reunification points. Mr. Arzt is working with local organizations for meeting points.
  10. Motion by Sacia, second by Whalen to approve the purchase of a school bus. Motion carried 6-0.
  11. Motion by Whalen, second by Blaken to hire Jess Mulholland as a Trauma Informed Care Coordinator. Motion carried 6-0.
  12. Mr. Arzt informed the board of the procedures for non-renewal of administrative staff. Preliminary non-renewal is due January 31.
  13. Motion by Zeman, second by roll call vote to adjourn to Executive Session per WI Statute 18.85 (1)(c) and 18.85(1)(e) at 7:12 p.m.
  14. Motion by Sacia, second by Zeman to reconvene to Open Session at 7:30 p.m. Motion carried 6-0.
  15. Motion by Whalen, second by Paisley to authorize Arndt, Buswell & Thorn, S.C. to bring a quiet title action in the Jackson County Circuit Court for the lands described in Title Report #2893RT issued by the Black River Country Abstract Company. Motion carried 6-0.
  16. Motion by Paisley, second by Sacia to adjourn at 7:36 p.m. Motion carried 6-0.

Michelle Murray  
Recorder of Minutes