

Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

Monday, August 27, 2018

Board President Marlane Anderson called the regular monthly meeting to order at 7:00 p.m.

Administrators present: Superintendent Jeff Arzt, Jr/Sr. High School Principal Rick Dobbs, Finance Administrator Kim Bobo. Board Members present: Shane Zeman, Terry Blaken, Becky Whalen and Kathy Dunn. All who were present then stood for the Pledge of Allegiance.

Motion by Blaken, second by Zeman to approve the minutes from last month's meeting as presented. Motion carried 4-0.

Correspondence: A thank you from the family of former student Erin Smith was read. Erin passed away earlier this summer due to injuries sustained in a UTV accident.

Administrator's Report: Mr. Arzt is happy to report that all staffing positions will be filled after tonight's meeting. Staff have now completed two days of in-service and everyone is finding their supplies and getting their rooms ready for students. Open House for students will be this Thursday and an Open House for the community will be held on September 20 from 5-7 p.m. Hot dogs, chips & juice will be served. Ribbon cutting will be at 5:00 p.m. Tomorrow we will welcome retired staff and board members to join the staff for the annual back to school luncheon and school tour.

The costs associated with completing surveys of the Melrose & Mindoro properties may be shared between the Village of Melrose & Town of Farmington and the district.

Melrose Fire Department completed walk-throughs of the new building on August 8 & 20.

Thank you to the Mindoro Outreach group for their \$400 contribution towards paying outstanding lunch bills for students and their families. Their community night held recently was quite successful.

The district now uses ReadySub calling service to assist principals in finding subs for teachers.

The district also purchased the e-learning online ALICE training to allow all staff to complete training during the school year.

Thanks to Mathy Construction for donating the installation of blacktop near the football field.

Open Forum: None

Finance: Review of the expenditures and receipts through July. There was one budget change and it was to move funds from one account to another. Motion by Whalen, second by Dunn to approve the change. Motion carried 4-0. Motion by Whalen, second by Dunn to approve the check summary & vouchers in the amount of \$2,903,210.05. Motion carried 4-0.

Other Business

1. Mr. Arzt recapped the 2017-18 budget and projected a balanced budget for the 2018-19 school year.
2. There was a large dip in the contingency fund for the consolidated campus relating to several change orders (owner requested and project driven requests) and included a gravel bypass

for fire trucks in the back of the school, unexpected trenching in kitchen & bathrooms, moisture mitigation for the flooring, landscaping and seeding. Office cabinetry is on back order as well.

3. After conducting a survey of the substitute teacher pay rates at other local districts a motion by Whalen, second by Zeman to increase daily sub rate to \$105 with free lunch. Motion carried 4-0.
4. Motion by Zeman, second by Blaken to approve the second reading of the School Visitor Policy. Motion carried 4-0. All visitors will need to wear a badge while visiting the school and students will be brought to the office when a parent is picking them up for appointments.
5. Motion by Zeman second by roll call vote to adjourn to Executive Session to discuss the requests for easement and offers to purchase the Melrose & Mindoro buildings at 7:30 p.m.
6. Motion by Whalen, second by Blaken to reconvene to Open Session at 8:35 p.m. Information reported from closed session include:
 - a. The easement request for the Mindoro bus garage property was denied;
 - b. The two offers to purchase the Mindoro bus garage were not accepted. The board decided the property will go to auction on October 12, 2018.
7. Motion by Dunn, second by Whalen to approve the Notice of Academic Standards for the 2018-19 school year. Motion carried 4-0.
8. Motion by Zeman, second by Blaken to hire Corey Peterson as the Curriculum Supervisor position for \$5,000, separate from his principal contract. Motion carried 4-0.
9. Motion by Dunn, second by Zeman to hire Jim Briggs as the Education Coordinator for \$40/hr up to 120 hours. Motion carried 4-0.
10. Several professional & support staff resignations along with some transfers. Motion by Blaken, second by Whalen to accept the resignations from Morgan Freeman (Elementary Special Education), Lindsay Rozek (Title 1), Jennifer Hermanson (6-12 Choir), Wendy Sampson (4th Gr), and Steve Heimdahl (custodial) Motion carried 4-0.
11. Motion by Whalen, second by Dunn to hire Morgan Freeman (4th Gr), Lindsay Rozek (Elementary Special Education), Toni Gasch (Title 1), Clark Anderson & Ashlyn Waughtal (Special Education Aides), Rhonda Murphy & Ken Kettledon (Bus Drivers-provided they pass their road tests) and Torek Dolbier (custodial). Motion carried 4-0.
12. Motion by Whalen, second by Zeman to hire Jen Lefler as Junior High Student Council Advisor. Motion carried 4-0.
13. Motion by Zeman, second by Dunn to adjourn at 8:43 p.m. Motion carried 4-0.

Michelle Murray
Recorder of Minutes