

Melrose-Mindoro Board of Education

Regular Monthly Board Meeting

Monday, August 26, 2019

Board President Rick Paisley called the regular monthly meeting to order at 7:00 p.m. Administrators present: Superintendent Jeff Arzt, 7-12th Gr. Principal Rick Dobbs, ECH-6th Gr. Principal Corey Peterson and Finance Administrator Kim Bobo. Board Members present: Shane Zeman, Terry Blaken, Kathy Dunn, Becky Whalen, Jodi Anderson and Kim Sacia. All who were present then stood for the Pledge of Allegiance.

Motion by Zeman, second by Sacia to approve the minutes from last month's meeting. Motion carried 6-0.

Correspondence: Janet Woodward sent a thank you card to the school board and administration for the memorial send in memory of her father William Enloe.

Administrator's Report: Mr. Arzt updated the board on the 18-19 budget.

All professional and support staff positions have been filled prior to the start of the school year pending approval at tonight's meeting.

Tom Thibodeau ended our first day of in-service last Thursday on a positive message. Teachers return tomorrow and all staff including retirees and board members are invited to attend the lunch starting at noon. Wednesday is our District Open House and focus groups with the staff will meet on Thursday.

Thank you to the North Bend Lions for their donation of school supplies for elementary students.

The school district had its annual audit last week. I want to thank Kim, Kathy & Michelle for their efforts. Auditors were here for four days.

Student participation in our fall sports continues to increase. Cheerleading has 11 students, cross country 21, Volleyball 36, football 38 and boy's soccer with six.

Mr. Arzt had a parent contact him about starting a junior high track team and would also be interested in coaching. The season would run at the same time as the high school track season, just a bit shorter. There would be an additional cost for the program. Another parent contacted him about starting a high school fishing team. This would be handled similar to rodeo and allow the students to compete as a Melrose-Mindoro team.

The district has hired a few new bus drivers and there are a few current staff members training. We should be OK starting the year out but we are in need of sub bus drivers. A Bus Rodeo held in early August created some interest in driving for the district. We would like to hold this event annually.

Mr. Arzt encouraged the board members to check out the junior high gym after the meeting. The ceiling repair has started. While they will not be finished by the start of the school year, they will be back over Christmas break to complete the project.

The first meeting of the strategic planning committee was held on August 7, 2019. Mr. Arzt, the principals along with community and staff members met to finalize the student, staff and parent surveys that will be sent out. A community survey will be available on Facebook in the near future. To date, approximately 36 parent surveys have been returned. These surveys were sent via messenger service on Infinite Campus. Mr. Arzt provided a handout of the questions that were asked for this survey.

The ticket booth has been completed and is set up by the football field.

Mr. Arzt asked if there would be a couple board members that would be interested in sitting in on the finance administrator interviews. At this time, there are five applicants on WECAN. The posting will be open for another couple weeks before interviews will be scheduled.

Open Forum: None

Finance: Review of the expenditures and receipts through July. Motion by Dunn, second by Anderson to approve the necessary budget changes. Motion by Whalen, second by Dunn to approve the check summary & vouchers in the amount of \$1,732,650.47. Motions carried 6-0.

Other Business

1. Motion by Sacia, second by Dunn to approve the 2019-2020 Academic Standards as presented. Motion carried 6-0.
2. Motion by Blaken, second by Anderson to accept the WI High School Football Coaches Association Grant in the amount of \$1,030.85. This allowed the district to purchase two tackling donuts for the junior high football team and a pop up dummy for the high school team. Motion carried 6-0.
3. Motion by Dunn, second by Sacia to accept the \$500 donation from Mindoro Outreach. This money goes helps offset student lunch debt. Motion carried 6-0.
4. Motion by Dunn, second by Zeman to table the bids for construction of the maintenance shed until next month. Motion carried 6-0.
5. Motion by Whalen, second by Zeman to approve the changes made to the professional & support staff handbooks. There was minor language related to substitute & event worker pay plus the elimination of the 90% pay for new support staff. Motion carried 6-0.
6. Motion by Dunn, second by Zeman to approve the professional & support staff resignations and retirements. This includes a reduction of hours for paraprofessional Bambi Quall (from five days/week to two days/week); resignations from paraprofessionals Shana Adams and Denise Scholze; resignation of bus driver Scott Frampton, food service worker Nancy Willger, elementary secretary Christan Miller and retirements of bus driver Jane Burks and finance administrator Kim Bobo (August 2020). Resigning from current positions to transfer to new positions are Amy Thesing and Toni Gasch. Amy resigned from part time 4K and will transfer to full time Title 1. Toni Gasch resigns from full time Title 1 and will transferring to 4K/Title 1/Literacy Coach.
7. Motion by Sacia, second by Whalen to hire the following positions: paraprofessionals Samantha Anderson, Shalyla Bluell, Marissa Edmisson, Amber Morse, Lisa Paulson, Joslyn Volm (all five days/week), Kim Sobkowiak (2 days/week) and Jennifer Zolper (3 days/week) Bus/Van Drivers Dan Kettner and Greg Britton. In food service, Sue Stark (2 days/week). Teachers rounding out the hiring are Michelle Caravelli in elementary special ed and Cassandra Engen as 7th grade ELA along with the positions for Thesing and Gasch mentioned in previous motion. Motion carried 6-0.
8. At this time, no action is to be taken for hiring coaching or advisory positions. Motion made by Dunn, second by Zeman. Motion carried 6-0.
9. Motion by Whalen, second by Zeman to approve the conversion of pneumatic to digital controls for our HVAC system. Motion carried 6-0.
10. Motion by Blaken, second by Sacia to authorize the board president and clerk to execute the Quit Claim Deed from the district to the Village of Melrose for Lot 5, Block C of Wachters Addition. Motion carried 6-0.
11. Motion by Zeman, second by Anderson to approve the Long-Term Capital Improvement Plan as presented. Motion carried 6-0.
12. Motion by Whalen, second by Blaken to approve a resolution to create a long-term capital improvement trust fund (Fund 46). Motion carried 6-0.
13. Motion by Whalen, second by Sacia to approve a segregated bank account for Fund 46. Motion carried 6-0.
14. Motion by Whalen, second by Dunn to adjourn at 7:53 p.m. Motion carried 6-0.