

Melrose-Mindoro School District

Directory Data Public Notice Policy

The following public notice shall be published in student handbooks, the official school district's newspaper, and displayed on each school's bulletin board by September 1 of each year.

Notice is hereby given that the Melrose-Mindoro School District, in accordance with state law, designates the following specific information regarding individual students as 'directory data' and that this information may be made public or disclosed to any person:

Directory data is defined as those student records which include the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.

A student's parent, legal guardian, or guardian ad litem shall have two (2) weeks after this notice is published or posted to advise the building principal in writing of any or all items he/she prohibits the district to designate as directory data about that student.

Approved August 25, 2003